

**A MEETING OF THE EAST BRENT PARISH COUNCIL CEMETERY COMMITTEE, was held on Monday 4<sup>th</sup> March 2012 AT 6.45pm at the Village Hall, East Brent.**

**MEMBERS PRESENT:** Councillors J. Bowden (Chairman), Cllr E. Champion, Cllr V.Rawles, Cllr A.Gilling and Cllr B. Walker together with the Clerk M. Shobbrook were in attendance.

**APOLOGIES:** None

**MINUTES:** The minutes of the Cemetery Committee meeting held on Monday 3<sup>rd</sup> December 2012 having been circulated, were taken as an accurate record and they were signed by the Chairman, Cllr J.Bowden.

**MATTERS ARISING:**

**Minute 1/13: Setting the dates for the Committee meetings.**

The dates for the Cemetery Sub-Committee for the next year were set as:-  
Monday 3<sup>rd</sup> June 2013-Annual General Meeting, at the Cemetery car park at 6.45pm  
Monday 2<sup>nd</sup> September 2013, at the Cemetery car park at 6.45pm  
Monday 2<sup>nd</sup> December 2013, at the Village Hall at 6.45pm  
Monday 3<sup>rd</sup> March 2014 at the Village Hall at 6.45pm

**Minute 2/13 The Sale of the Grass keep at the Cemetery.**

The Clerk gave the Committee details of the arrangements he has set up with Greenslade Taylor Hunt for the auction of the grass. The same terms and conditions are to be set as last year and it was agreed that there should be no reserve, fixed. The date of the auction is Tuesday 2<sup>nd</sup> April 2013.

**Minute 3/13: A review of the Cemetery fees and charges.**

The Clerk circulated details of the fees set during March 2012 and after a discussion between the Councillors, it was proposed by Cllr Rawles and seconded by Cllr Champion, that these should be frozen at the present level. A unanimous vote in favour followed.

**Minute 4/13: A review of the maintenance of the Cemetery during 2013.**

The Chairman highlighted that the paths around the Cemetery need cleaning. A meeting will be set up between the Chairman, his maintenance man and Cllr Walker at the Cemetery, to discuss how and when this will be done. The use of a power washer will be necessary to remove the winter mould etc. The appropriate action will then be authorised by the Chairman.  
The Chairman also highlighted the need to attend to the operations of the Cemetery gates. Ideally, they need wheels to be fitted to them to carry their weight as they are opened and closed. The installation of a cattle grid at the entrance to the Cemetery has been discussed in the past and if and when the finances of the Cemetery account permit it, this might be installed. Until then, the gates will be repaired as best they can be, to continue their life span.

**FINANCIAL MATTERS:**

The Clerk produced copies of the receipts and payment ledgers relating to the Cemetery Account to each Councillor and the Chairman signed-off the bank statement as being a true record of the finances of the Cemetery Sub-Committee.

**CORRESPONDENCE:**

None received.

**MATTERS OF REPORT:**

None raised.

There being no further business to discuss, the Chairman declared the meeting closed at 7.10pm.

**DATE OF NEXT MEETING:**

The next meeting of the East Brent Parish Council Cemetery Committee will be held on Monday 3<sup>rd</sup> June 2013 at 6.45pm in the car park of the Cemetery. This will be the Annual General Meeting and include the election/re-election of the officers of the Cemetery Committee.