

**A MEETING OF THE EAST BRENT PARISH COUNCIL CEMETERY COMMITTEE,  
was held on Monday 3<sup>rd</sup> December 2012 AT 6.45PM at the Village Hall, East Brent.**

**MEMBERS PRESENT:** Councillors J. Bowden (Chairman), Cllr E. Champion, Cllr V. Rawles, Cllr A. Gilling and Cllr B. Walker together with the Clerk M. Shobbrook were in attendance.

**APOLOGIES:** None

**MINUTES:** The minutes of the Cemetery Committee meeting held on Monday 3<sup>rd</sup> September 2012 having been circulated, were taken as an accurate record and were signed by the Chairman, Cllr J. Bowden.

**MATTERS ARISING:**

None.

**FINANCIAL MATTERS:**

The Clerk presented to the Committee a full set of Accounts which he had prepared, for the financial year from April 2012 onwards. These show an income generated of £484.00 and a total expenditure of £2456.30. After adding the credit balance carried forward from the previous financial year of £3036.00, the present balance on the account stands at £1063.70.

A full reconciliation with the Bank statements confirmed these figures and they were approved by the Committee.

It is apparent that the present income so far for the year, is less than the expenditure costs and so it was agreed that the balances would be monitored carefully to ensure that there remains a sufficient balance in the account to discharge all its financial commitments. If necessary, a transfer from the Parish Council's reserve Account will be made.

An invoice in the sum of £1563.72 had been received from Greenacres Estate Management for grass cutting during this year and payment of it was proposed by the Chairman and seconded by Cllr V. Rawles.

**CORRESPONDENCE:**

None received.

**MATTERS OF REPORT:**

The Chairman raised the topic of the entrance gates at the Cemetery. He said that ideally, a cattle grid should be installed to prevent the incursion of livestock. The likely cost of this was approximately £7000.00 and in view of the present state of the bank account, any talk of proceeding with this plan, will have to be put on hold. He suggested that at that time, an approach could be made to Haleys Engineering Ltd. for assistance with the metal work and possibly the funding of the project as well. The Parish enjoys a

helpful relationship with that firm. He concluded that if the Cemetery Account does amass a healthy balance in the future, then funds could be set aside for this project. The present gates to the Cemetery are believed to be about twelve years old and whilst they are in reasonable condition, they will need to be renewed within the next three years or so. Cllr Walker commented that they are frequently left open by visitors to the Cemetery, it is difficult to prevent this. The gates are locked at night to prevent vandalism and the possible threat of squatters, in the car park area.

There being no further business to discuss, the Chairman declared the meeting closed at 7.15pm.

**DATE OF NEXT MEETING:**

The next meeting of the East Brent Parish Council Cemetery Committee will be held on Monday 4<sup>th</sup> March 2013 at 6.45pm in the East Brent Village Hall.