

EAST BRENT PARISH COUNCIL

Minutes of the meeting of East Brent Parish Council held at the Village Hall on Monday 13th April 2015 at 7.30pm, when the following business was transacted.

Present:

Cllr. V. Rawles (Chairperson)

Cllr. B. Bees
Cllr. J. Bowden
Cllr. E. Champion
Cllr. A. Gilling
Cllr. N. Lloyd-Jones
Cllr. Y. Roscorla
Cllr. W. Walker
Cllr. J. Webb
Cllr. B. Woodward

Also Present:

Mrs. E. Oliver (Parish Clerk)

Apologies:

Cllr. B. Filmer
Cllr. S. McGreavy

AGENDA ITEM

1 Welcome and Apologies

The Chairperson opened the meeting and welcomed all those present to the meeting.

2 Minutes of the previous meeting held on Monday 2nd March 2015

It was proposed by Cllr. J. Webb and seconded by Cllr. B. Woodward to approve the Minutes of the meeting held on Monday 2nd March 2015 were agreed and signed as a correct record.

Declaration of interest:

Cllr. A. Gilling declared an interest in relation to all planning matters, in view of his position on the Development Committee at Sedgemoor District Council.
Cllr. J. Bowden declared an interest in planning application 24/15/00013.

Public Session

The Chairperson brought forward item 4 from the Agenda.
Cllr. A. Gilling and Cllr. J Bowden both left the meeting.

4. Planning

New Planning applications:-

Application No:	24/15/00013
Parish	East Brent
Registered Date:	13/03/2015
Type:	Full Planning Permission
Applicant:	Mr D Perris
Location:	Summerhaze, Brent Road, East Brent, Highbridge, TA9 4DB
Proposal:	Replacement of garage flat roof with pitched roof and erection of rear extension to garage
Case Officer:	Denise Todd

Cllr. B Woodward and Cllr. S. McGreavy visited the site and gave feedback to East Brent Parish Council which included comment on size and location. The plans were viewed. It was proposed by Cllr. B. Woodward and seconded by Cllr. E, Champion to support the application. All councillors agreed.

Cllr. J. Bowden rejoined the meeting at 7.35pm.

Application Number:	24/15/00015
Parish	East Brent
Registered Date:	25/03/2015
Type:	Full Planning Permission
Applicant:	Mr Caton
Location:	The Gables, 29 The Chantry, Rooksbridge, Axbridge, BS26 2TR
Proposal:	Erection of porch to front (West) elevation, partly on site of existing (to be demolished)
Case Officer:	Denise Todd

Cllr. B Woodward and Cllr. S. McGreavy visited the site and gave feedback to East Brent Parish Council which included comment on size and location. The plans were viewed. It was proposed by Cllr. B. Woodward and seconded by Cllr. J. Bowden to support the application. All councillors agreed.

Cllr. A. Gilling returned to the meeting at 7.45pm.

3 Matters Arising

Minute 04/13 : Parish Magazine.

An update was given about the parish magazine.

Financial: All monies owed by and owed to the parish magazine from April 1st 2015 will be administered using a new bank account which has been set up and will be active from April 21st 2015. Revenue of £3650 is anticipated for the next 12 months and the running cost per month is £365. The format of the magazine will remain the same.

Trust Deed: has Trust Deed has been drawn up to reflect how those people currently running the East Brent Parish Magazine would like to manage the running of the magazine in the future. A copy of it was given to each councillor with a request for comments and (hopefully) approval at the next East Brent Parish Council meeting. There was a discussion which included questions about the status of the Trust Deed and the financial aspects of the Trust Deed and which body would have responsibility for finance and audit. It was agreed that the clerk will make further enquiries regarding this.

Minute 08/15: Preparation of end of year 14/15 accounts.

Graham Jarvis has agreed to conduct the internal audit for the Annual Return 2014/15. The Asset List, Risk Management Document and end of year financials will be prepared for signing off at the next East Brent Parish Council meeting in May. They will then go to Graham and will then go to Grant Thornton LLP for external audit which has to be completed by June 8th 2015. For the year 2015/16 it is expected that there will not be a requirement for an external audit.

Minute 10/15: Youth club and activities.

The website received an enquiry about activities and clubs for children in the parish. Several historical clubs and clubs in nearby towns and villages were discussed including: football, church and Young Farmers. Cllr. B. Walker will make enquiries of Somerset County Council Youth Services and will reply to the enquirer.

Minute:11/15:Review of East Brent parish council meeting time and day.

An enquiry from Cllr. B. Filmer, Ward Councillor for Knoll highlighted that some of the parishes in Knoll Ward have meetings on the same evening making it difficult for the District Councillors to attend them. There was a discussion about this and it was agreed that East Brent Parish Council would not change to a different day of the week but might consider changing to the second Monday of the month. This would depend on the outcome of the meeting in the other parishes.

Minute 12/15: Housing Needs Survey Report

An updated Housing Needs Survey Report by Debbie Jull Housing Development Partnership Officer at Sedgemoor District Council had been received with a view to ascertaining if East Brent Parish Council wished to look into providing more housing in the parish. It was agreed that this type of housing was needed although it was a small requirement shown in the report. It was suggested that if the topic of housing was going to be looked into then a full housing needs survey should be conducted. The clerk was directed to reply with this information and suggesting that it might be looked at again in a years time.

4. Planning

Recorded under Public Session.

5 Financial Matters

The Chairperson read out the list of proposed payments from the East Brent Parish Council main account recorded on the Agenda and payment of all these items was proposed by Cllr. J. Webb and seconded by Cllr. W. Walker. These were then

passed unanimously by the Committee. Cheques for these payments were then signed by the Chairperson and Cllr. E. Champion.

The Chairperson read out the list of proposed payments from the East Brent Parish Council cemetery account recorded on the Agenda and payment of all these items was proposed by Cllr. J. Bowden and seconded by Cllr B. Woodward. These were then passed unanimously by the Committee. Cheques for these payments were then signed by the Chairperson and Cllr. E. Champion.

6 Correspondence

Two matters of correspondence were discussed.

1. A letter from the Lights for Life Committee making enquiries about grass cutting in Rooksbridge. The clerk has been directed to reply to the committee asking for some more details and to contact Somerset County Council to make enquiries about planned grass cutting.

2. The applicant for planning applications 24/15/00010 and 24/15/00012 sent East Brent Parish Council a copy of a letter sent to Sedgemoor District Council regarding the mentioned planning applications.

7 Matters of Report

Chairperson:

The chairperson has updated an enquirer about the parking at the school.

Councillors:

Cllr. N. Lloyd-Jones

East Brent playing field - there was a general discussion about the work which has already been undertaken at the playing field and work outstanding.

Benches-two have now been installed. One is a bit close to the goal with lots of stones around it. SDC have been contacted regarding the stone to ask if it can be cleared or covered. There will be a plaque installed on one bench using Diamond Jubilee funding. SDC have been asked to invoice for the bench EBPC have agreed to pay for.

Pathway - it was agreed that the pathway needs to be reinstated and SDC will be asked about this.

Bin - it was agreed that there needs to be another bin.

Fence - Quotes have been obtained from two contractors for the replacement of 10 loose or broken posts and a missing boards. There was a detailed discussion about whether to agree to the replacement of these posts or to get quotes for the whole fence to be replaced. Consideration was also given to whether the fence should be moved back from the rhyne and if permission would be required from Sedgemoor District Council of the Internal Drainage Board. The type of material to be used was discussed. The number of quotes required was also discussed.

Sedgemoor District Council-let SDC know that EBPC are continuing the good work by aiming to repair the fence and send a thank you letter from the Chairperson.

Rubbish-Cllr. W. Walker and Cllr. N. Lloyd-Jones cleared rubbish from the rhyne and it has been done again since by Cllr. N. Lloyd-Jones.

Rooksbridge playing field

Cllr. N. Lloyd-Jones met with South Western Housing Society CEO Donna Johnson and discussed several items including:

- The road which is not yet adopted, but might be by the autumn.

- Dropping a kerb and confirming the previous agreement with Phil Yorke (retired CEO) including sending a copy of a note from Phil detailing agreement.
- A discussion about the understandable concerns of balls going into the houses and/or landing on cars parked that back on to the area.
- Discussion about SWHS possibly assisting with some of the cost of the gates. Costs to be supplied to Donna Johnson to see what the society might be willing contribute.

Gates - three quotes had been obtained and were discussed. There was a proposal to purchase these and have the installation done by Dave Criddle. Proposed by Cllr. E. Champion and seconded by Cllr. J. Webb.

It was noted that there is a need to buy chains/locks to secure both gates as soon as gates are installed.

Benches - discussion about the choices and costs. Agreement to buy two benches from Glasdon Phoenix. Proposed by Cllr. W. Walker and seconded by Cllr. J. Bowden.

Bench fixing - discussion about the choice of contractor. Agreement to ask Dave Criddle to do the work. Proposed by Cllr. W. Walker and seconded by Cllr. B. Woodward.

Goal Post - there was initial agreement to purchase from a supplier called Pitchworks which was proposed by Cllr. J. Webb and seconded by Cllr. B. Woodward. However after further discussion it was rescinded and agreed that a second quote would be obtained. The clerk will check the governance of obtaining quotes.

Grass - discussion about the cost and choice of contractor. Agreement to ask Phil Collings. Proposed by Cllr. B. Woodward and seconded by Cllr. W. Walker.

Signage - It was reported that a variety of signage would be required including: No entry (wording agreed), No dogs (4), No litter (4), Rules of use and contact details. The total cost of the smaller signs would be under £100 and it was agreed by all to proceed with this. There was agreement to consider where all the signs will be located - can existing fencing be used or does something else need installing for some signs.?

Risk Assessment - there was a discussion about how the risk assessment should be undertaken and who should undertake it. Cllr. J. Bowden suggested GS Equipment is Weston-super-Mare.

Cllr. W. Walker - confirmed that nothing is currently happening at the building site next to the pub. He is in contact with the planning department at Sedgemoor District Council.

Rubbish at Stowlands - the chairperson confirmed that she had spoken to the parties involved and it should be moved.

SID's speed device request - the clerk confirmed that there had been no reply and will follow this up.

Cllr. Y. Roscorla - highlighted some damage caused at Pill Road. It was confirmed that Somerset County Highways is aware of it.

Cllr. B. Bees - reported that cars are still speeding along the B3140. The chairperson will discuss this with Liam Gill at Somerset County Highways.

Cllr. J. Bowden - reported that there had been cars spinning in the cemetery car park. He requested that if seen people try to get registration numbers.

The contact details on the gate have been changed to the new clerk.

The recent grass sale raised £400.

The land now has horses and there is a sign saying they bite. He will discuss this with the agent at Greenslade Taylor Hunt.

The grass was not picked up after the last cut. he will discuss this with Phil Collings (contractor).

Cllr. B. Woodward - Reported she had received two enquiries: 1-a tree house which was of concern. Cllr. A. Gilling confirmed Sedgemoor District Council enforcement team are aware of it and will not be taking any action. 2-a query regarding recycling being put out and left out the day before collection. It was generally agreed that recycling should be put out after 7pm the night prior to collection.

Cllr. J. Webb - Reported that sponsorship had been secured from Castle Home Improvements for replacement notice boards at the church and the village hall.

Clerk:

Election - confirmed that it is uncontested to East Brent Parish Council. Declarations of Acceptance of Office must be completed prior to attending the next meeting on Monday 11th May 2015. It was agreed that this will be done immediately prior to the next meeting at 7pm. From that date the Register of Interest forms must be completed within 28 days. All land owned by Councillors must be identifiable.

The grass cutting contract with Phil Collings - has been signed and returned along with copies of current insurance.

Acknowledged that by the request of councillors only information and correspondence relating to East Brent will be circulated.

The chairperson thanked Cllr. Y. Roscorla for all her work with East Brent Parish Council and wished her well on leaving.

There being no further business to discuss, the Chairperson declared the meeting closed at 9.45pm.

*The next meeting of East Brent Parish Council will be held on Monday 11th May 2015
in East Brent Village Hall.
7.00 pm for signing of Declaration of Acceptance of Office and
7.30pm for the parish council meeting*

Minutes signed as an accurate record by the Chairperson.

Signed..... Date.....