

## EAST BRENT PARISH COUNCIL

Jim Murray (Clerk) The Robins - Robins Drive - Burtle - Somerset TA7 8NY Tel: 01278 - 722577

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Minutes of the Meeting of East Brent Parish Council held at the Village Hall on Monday 14<sup>th</sup> May 2018, when the following business was transacted.

Present: Chairman Cllr B. Walker, Cllr B. Bees Cllr N. Lloyd-Jones, Cllr A. Gilling, Cllr J. Bowden, Cllr C. Searle, Cllr B. Woodward, Cllr C. Loader, Cllr V. Rawles

In attendance the Clerk and 9 Parishioners

- 1. Apologies for Absence & Declarations of Interest and dispensations.** Cllr H. Broderick, Cllr E. Champion, County Cllr B Filmer  
**Re Planning** - Cllr A. Gilling to avoid predetermination at Sedgemoor Development Committee. Cllr Bees re 1 of the planning applications, Cllr Rawles re 1 of the planning applications. Cllr Searle re agenda point 9
- 2. Minutes of the Meeting on Monday 9<sup>th</sup> April 2018:** were agreed and signed as a correct record.
- 3. Matter arising: Josephs Pound .** Cllr Rawles reported that the play equipment had been inspected with no concerns and the grass has now been cut for the 1<sup>st</sup> time this year. The Annual Inspection of the playground by an external party will take place soon.

Cllr Gilling left the meeting at 7.35pm

- 4. Planning - 24/17/00025 .** amended planning re land to the East of Laurel Cottage. The Council agreed unanimously to support this application. Proposed by Cllr Loader and seconded by Cllr Bees.  
**24/18/00007 .** change of use of land siting 6 yurts to building 6 new log cabins at Rookery Manor Edingworth. The Council agreed unanimously to reject this application. Proposed by Cllr Loader and seconded by Cllr Bowden.

Cllr Bees left the meeting at 7.45pm

**24/18/00009 .** erection of workers dwelling Brent House Farm, Edingworth. The Council agreed unanimously to support this application. Proposed by Cllr Loader and seconded by Cllr Lloyd- Jones.

Cllr Bees returned to the meeting at 7.50pm

**24/18/00010/11 .** conversion of store rooms to residential use . The Old Manor Rooksbridge. The Council agreed unanimously to support these applications. Proposed by Cllr Loader and seconded by Cllr Rawles.

**24/18/00013 .** erection of a 2-storey extension . 1 Stone Cottages Loxton Axbridge. The Council agreed unanimously to support this application. Proposed by Cllr Loader and seconded by Cllr Lloyd Jones.

Cllr Gilling returned to the meeting at 7.58pm

- 9. Church Road .** Inconsiderate parking

As there were 9 residents attending the meeting re agenda point 9 . the Chairman brought forward this point. The residents reported many instances of inconsiderate parking by parents dropping off and picking up their children from the school. The main concerns being an emergency vehicle not being able to gain access down Church Road at the school run times and residents being obstructed from using their driveways, plus the negative way in which certain parents spoke to residents.

It was agreed that the PC would write to the following:

- > SCHOOL . letter highlighting the inconsiderate parking by parents
- > POLICE . to ask if they could visit to see the extent of the poor parking and to ask PC Wills to possibly attend the next PC meeting in June
- > SCC/PARKING ENFORCEMENT - to inform them of the inconsiderate parking and what actions could they suggest in this situation
- > Copies of these to be copied to Cllr John Woodman . the Cabinet Member for Highways at SCC (who has been made aware of the problems)

**5. Financial Matters**

a) Clerks Salary - April	£ 379.39
b) Clerks Expenses - April	£ 31.92
c) SALC fee 2018/19	£ 357.51
d) Cllr training course fee Cllr Searle	£ 25.00
e) Village Hall contribution	£ 400.00
f) Phone box replenishment	£ 82.93 + Vat
g) Village Fete contribution	£ 300.00
h) Community Heartbeat . Ready Kit	£ 13.00 +Vat
i) Water Business . meter at Cemetery	
29.09.17 . 27.03.18	£21.40
j) re . issue of cheque Mrs Horn (not Hooper)	£180.00

It was agreed unanimously to authorise payment of the above items

**k) Approval of Audit Documents for 2017/2018**

- 1) Certificate of exemption . declaring East Brent is an exempt authority (smaller authorities under £25,000 of income)
- 2) Approval of Governance Statement
- 3) Approval of Statements of Accounts
- 4) Endorsement of risk assessment policy

6. **Red Phone Box** . Progress on renovation . Cllr Lloyd-Jones reported that the paint had been ordered and delivered to Jim Stanford. It is expected to now be painted when the better weather is good and Mr Stanford has time.
7. **CIL** (Community Infrastructure Levy) Remittance . £1,500 . the Clerk informed the meeting that the first CIL payment had been received from SDC. These funds can be put towards the costs of various types of possible items within the Parish.
8. **GDPR** (General Data Protection Regulation) . Update . as no decision has yet been made as to who the responsible officer is to be from SALC. This key item will hopefully be clarified at the training course being held by SALC that Cllrs Walker and Lloyd-Jones along with the Clerk are attending.
9. **Church Road** . Inconsiderate parking . see above

10. **Haley's Engineering** . Noise complaint . the Clerk read out an email he had received from a resident complaining about the noise levels coming Haley's Engineering unit. He also read a letter received from Haley's Engineering explaining how a supplier had inadvertently delivered stock with no wooden spaces. A copy of Haley's letter to be sent to the resident. Haley's Engineering are planning to have an Open Day soon where residents can visit the unit. As soon as a date is known the Clerk to circulate.
11. **One Way System near Knoll Inn** . update . the Clerk read out an email received from the Traffic Engineer at SCC . the road is to be repainted with a new No Entry on the road. A copy of her report to be emailed to Mr K Bray.
12. **Matters of Report:**

**Chairman** – has decided that after nearly 4 years of being the editor of the popular parish magazine is to stand down as of March 2019. It is hoped that someone will come forward to be the new editor otherwise it may result in the magazine ceasing to be published. Anyone interested can contact Cllr Walker or the Clerk. The Council would like to thank Cllr Walker for all the time, work and effort in producing a valuable parish magazine.

**Cllr Rawles** – reported that there had been a break in at a property in Bristol Road and asks all parishioners to be vigilant. This incident has now been posted on the Parish Website in an effort to make more people aware.

**Cllr Loader** – has asked for a finger post on the A38 to be painted over in white as the direction is showing incorrectly. Also, the Rossholme School sign is still in place at the end of Church Road so the Clerk is to write to Highways to have it removed.

**Cllr Bees** – reported a couple of instances recently that some cars had been going through the traffic lights whilst on red.

**Cllr Gilling** – reported of the thanks he had received from residents regarding the recent successful parish litter pick up day.

**Cllr Bowden** – reported that a gas manhole cover near the layby on the A370 was missing. The Clerk to write to Highways. Again, at the layby on the A370 there appears to be some other materials dumped some of which may be asbestos so the Clerk will write to Clean Surroundings to have it removed. Fly tipping seems to be on the increase as some concrete blocks had been tipped on Hill Lane (top gate of the field above the cemetery) . which he will kindly removed and disposed of correctly. He asked if some of the local footpaths alongside the main highways such as the A370, could be re-instated and the Clerk to let him have details of various grants which may be available. Cllr Bowden reported that at the Cemetery the contractor had been to cut the large expanse of grass but left the cuttings. As grass removal is not in the contractors current remit he is to monitor and report back to see if this needs to be added to the contractor's agreement. There is also a hammer which has been placed on a grave which is not allowed. The Clerk to contact the Funeral Director to have it removed.

**Cllr Searle** – asked if the telephone number for pastoral care can be added to the contact lists in the parish magazine. She reported that she had been informed by a resident that quite a few dog litter bags had been thrown into the hedge - oddly near by the re-sited dog waste bin in the Cemetery. May we please ask all responsible dog owners to use the dog litter bin which is provided in the Cemetery. Concern was also expressed about the height of some of the trees in the Cemetery especially backing onto a residents property. This to be discussed at the next Cemetery Committee meeting in June. Spoils from a grave dug at the end of April had been thrown into a ditch so the Clerk to write to the Funeral Director asking it to be placed in the correct facility for soil that is available at the Cemetery.

**Cllr Lloyd-Jones** . is in discussion with SDC about the possibility in renewing some of the play equipment and replacing the wooden fencing in small play area off East Brent Park using RTL and/or CIL funds, once all the quotes have all been received this matter will be discussed further. The new parish contractor for grass cutting had been in touch with Cllr Lloyd-Jones to say that some of the areas for cutting had been missed and will be rectified immediately. There will of course be some time for the new contractor to get to know their responsibilities. He has also been in touch with the Drainage Board regarding proposed improvements in Church Road which had been deferred last year and will report back to the Council with more information once known.

**Clerk** . as the external auditor only signed off the audit accounts for 2017/18 on May 12<sup>th</sup> it was agreed that the accounts to be signed off (as in agenda point 5.K.) . this was agreed by the Council and the Chairman and Clerk signed off the accounts.

The meeting closed at 9.25pm