

EAST BRENT PARISH COUNCIL

Minutes of the meeting of East Brent Parish Council held at the Village Hall on Monday 2nd February 2015 at 7.30pm, when the following business was transacted.

Present:

Cllr. V. Rawles (Chairperson)

Cllr. B. Bees
Cllr. E. Champion
Cllr. A. Gilling
Cllr. N. Lloyd-Jones
Cllr. S. McGreavy
Cllr. W. Walker
Cllr. J. Webb
Cllr. B. Woodward

Also Present:

Mrs. E. Oliver (Parish Clerk)
Mr. M. Shobbrook (Parish Clerk - outgoing)

Apologies:

Cllr. J. Bowden
Mr. B. Filmer
Cllr. Y. Roscorla

Declaration of interest:

Cllr. A. Gilling declared an interest in relation to all planning matters, in view of his position on the Development Committee at Sedgemoor District Council.

Public Session

The Chairperson brought forward item 4 from the Agenda.
The Applicant Mr. S. Manaton was in attendance.
Cllr. A. Gilling left the meeting.

4. Planning

New Planning applications:-

Application Number:

24/15/0002

Parish/Town Council:

East Brent

Registered Date:

16/01/2015

Type:

Full Planning Permission

Applicant:

Mr S Manaton

Location:

Land to the rear of, Yew Tree Cottage, Bridgwater Road, East Brent, Highbridge, TA9 4HP

Proposal:

Change of use of agricultural land to garden area.

Case Officer:

Liam Evans

Cllr. J. Webb and Cllr. S. McGreavy reported that they had conducted a site visit. The Parish Council discussed thoroughly matters relating to the proposal for change of use of agricultural land to land to be used for a garden. The discussion included issues of flooding, change of watercourse location and planning implications for the future.

Mr. Manaton confirmed verbally that discussions with the Somerset Drainage Boards Consortium had supported his plans and he had this in writing from the organisation. It was proposed by Cllr. J. Webb. and seconded by Cllr. N. Lloyd-Jones that the Parish Council's approval of this application be sent to Sedgemoor District Council.

Mr. S. Manaton left the Public Session.
Cllr. A. Gilling rejoined the meeting.
Cllr. S. McGreavy left the meeting at 7.40 pm.

AGENDA ITEM

1 Welcome and Apologies

The Chairperson welcomed all those present to the meeting.
The Chairperson welcomed Mrs. Elaine Oliver new Parish Clerk.
The Chairperson thanked Mr. Martin Shobbrook retiring Parish Clerk.

2 Minutes of the previous meeting held on Monday 5th January 2015

It was proposed by Cllr. W. Walker and seconded by Cllr. B. Woodward to approve the Minutes.
The Minutes of the meeting held on Monday 5th January 2015 were agreed and signed as a correct record.

3 Matters Arising

Minute 04/13 : Parish Magazine.

Cllr. W. Walker gave an update regarding VAT and reported that it is within the VAT threshold up to the end of March 2015. If a separate VAT account is required it will be set up. A Management Committee may be set up to run the parish magazine with its own bank account.

A note will be put in the next parish magazine that if it is not possible to deliver to a home with a barking or loose dog the resident will need to collect their own magazine.

Cllr. J. Webb reported that current income is £3200 and current expenditure is £3650. Another three half page adverts are anticipated and by the next financial year the parish magazine is expected to be self funding.

Cllr. N. Lloyd-Jones gave a financial update on the income and costs to the end of the current financial year and advised there are adequate funds budgeted to cover the outgoings.

It was proposed by Cllr. E. Champion and seconded by Cllr. V. Rawles (Chairperson) that the Village Hall Committee should not be charged for advertising in the parish magazine.

Minute 24/12 : Defibrillator Equipment.

Cllr. J. Webb gave an update regarding stating that once electricity has been connected to the defibrillator then an official opening will be organised. The emergency scheme for the parish called V.E.T.S - Village Emergency Telephone Scheme is still to be fully tested. Information regarding the scheme when it is operational will be put on the parish website and in the parish magazine.

Minute 08/13 : Playing Field off Pill Road, Rooksbridge.

Cllr N. Lloyd-Jones gave a recap and update concerning: dropped kerb, gate, seating, goal and signage.

The dropped kerb will be organised by South Western Housing based at Rooksbridge. Phil Yorke the current Chief Executive is retiring and his successor is Donna Johnson. Once she is in post the matter will be followed up with her.

Details regarding the goal, cost and availability will need to be checked.

Quotes for a gate will need to be obtained and they style will need to be agreed. Cllr, A Gilling has started the process of obtaining information and quotes.

The seating in the form of a two benches will need to have additional works to include anchorage, a concrete base and be tamper resistant. Cllr. J. Bowden will be consulted regarding installation.

There was a general discussion about signage including what might be required legally and where and how it might be installed. this will need to be discussed again.

Grass cutting requirements will need to be assessed and quotes obtained.

Cllr. N. Lloyd-Jones reported the project is within budget with the current estimated costs at £6,000 to £6,500 with funding obtained of £7,700.

Minute 12/14 : The refurbishment of the playing field adjoining Brent Road, East Brent.

Cllr. N. Lloyd-Jones reported that staff from Sedgemoor District Council have cut back growth around the car park and adjacent play equipment area. There are two outstanding jobs which is the removal of a tree stump and the installation of two benches. He is continuing to communicate with Sedgemoor District Council about these jobs.

There was discussion about a plaque for the playing field to be located on one of two benches and using "Jubilee money". Cllr. J. Webb will look into this and devise the wording for the plaque.

Minute 16/14 : The Appointment of the new Clerk to the Parish Council.

Cllr. V. Rawles (Chairperson) thanked Mr. Martin Shobbrook outgoing Parish Clerk for all his hard work, dedication and professionalism during his time as Parish Clerk and wished him well in the future. The other members of the Parish Council concurred.

Mrs. Elaine Oliver was welcomed as the new Parish Clerk.

Minute 01/15: The awarding of the contracts for grass-cutting and general maintenance of sites within the Parish.

Cllr Lloyd-Jones reported that works completed to date has been done so satisfactorily.

Payment terms will change from yearly to three equal payments during the first year of £686 and will be made on:

June 1st 2015

September 1st 2015

December 1st 2015

Any additional work undertaken will be paid the month following completion.

Minute 02/15: The preparation of the planting-up of the two concrete planters sited at each of the East Brent Village signs.

Cllr. V. Rawles (Chairperson) considered the topic of planting and planters. It was agreed that it would be prudent to seek advice on the use of one solid planter next to the East Brent sign and near the highway. Cllr. V. Rawles (Chairperson) will take some photos and discuss it with Somerset County Highways.

Minute 03/15: The field adjoining the Cemetery- a proposal that a Farm Business Tenancy is created for the land rather than continue with a Grass Keep auction sale each year.

Mr. Martin Shobbrook, Parish Clerk, presented this item on behalf of Cllr. J. Bowden. The subject was discussed fully and included detail regarding income fluctuation, historical damage, the use of void months, the use of a repairing tenancy and the cost of management. It was agreed that the grass keep sale will go ahead this year 2015 and that in due course a sub committee will be set up to consider a Farm Business Tenancy for 2016. It will return on the agenda in May 2015.

4. Planning

Recorded under Public Session.

5 Financial Matters

The Chairperson read out the list of proposed payments recorded on the Agenda and payment of all these items was proposed by Cllr. E. Champion and seconded by Cllr. W. Walker. These were then passed unanimously by the Committee. Cheques for these payments were then signed by the Chairperson and Cllr Gilling.

6 Correspondence

There was no correspondence.

7 Matters of Report

Cllr. W. Walker reported that there were two replies regarding recent publicity regarding the speed of traffic on the A370 through East Brent and about the one way system. He also mentioned that he had witnessed a white van travelling in the wrong direction in the one way system outside the village hall, this was despite the matter being mentioned in the current issue of the parish magazine. There was a request for the Parish Clerk to contact Somerset County Highways (possibly Mr. J. Grabham) to make enquiries about the installation of a Speed Indicator Device (S.I.D.).

Cllr. W. Walker made comment that East Brent Parish Council comments regarding a previous planning application had not been included in planning conditions by Sedgemoor District Council.

Cllr. W. Walker confirmed that he would put the approved Minutes 2/1/2015 on the East Brent Parish Council website.

Cllr. J. Webb will be attending a photo shoot, organised by Sedgemoor District Council at Orchard Close where new play equipment has recently been installed, on Wednesday 4th February.

There being no further business to discuss, the Chairperson declared the meeting closed at 8.35pm.

The next meeting of East Brent Parish Council will be held on Monday 3rd March 2015 at 7.30pm, in East Brent Village Hall

Minutes signed as an accurate record by the Chairperson.

Signed..... Date.....