

EAST BRENT PARISH COUNCIL

Minutes of the of the **Annual General Meeting** of East Brent Parish Council held at the Village Hall on Monday 4th June 2018, when the following business was transacted.

Present: Chairman Cllr Walker, Cllr Bees, Cllr Lloyd-Jones, Cllr Gilling, Cllr Bowden, Cllr Searle, Cllr Woodward, Cllr Loader, Cllr Rawles, Cllr Broderick, Cllr Champion - in attendance County Cllr B Filmer and 1 Parishioner and the Clerk

1. **Apologies for Absence and Declarations of Interest** – County Cllr Filmer & Cllr Gilling to avoid predetermination at Sedgemoor Development Committee.

As 1 Parishioner was in attendance re agenda point 10 – Rooksbridge A38 Crossing - it was agreed to bring this forward. The Chairman read a copy of an email he had received from County Cllr Filmer which outlined the scheme was to be dropped based exclusively on safety grounds following a SIS Review Panel Meeting at County Hall. The Parishioner wished to thank the PC for all their help. A copy of the email will be sent to the Parishioner.

2. **Annual Election of Chairperson and areas of responsibility** – see the attached list of appointments by area.
3. **Minutes of the meeting Monday 14th May 2018** – were agreed and signed as a correct record.
4. **Matters Arising: Joseph's Pound play area** – following the recent inspection the pedestrian gate needs greasing and the section as you enter by the gate is a bit muddy. It was agreed that some bark chippings would be put down. Cllr Bowden offered to supply some chipping and he plus Cllr Loader will attend to this. The grass has grown significantly since the last cut and Cllr Lloyd-Jones is to ask the grass contractor if he can arrange a further cut as soon as possible.

County Cllr Filmer & Cllr Gilling left the meeting at 19.57pm

5. **Planning:**

24/18/00013 - amended plans for 1 Stone Cottages, White House Lane, Loxton, Highbridge, Axbridge, BS26 2UP – The Council agreed that there were no additional comments to those given previously.

24/18/00014 - Erection of dwelling. Chapel Farm, Chapel Road, Rooksbridge - The Council agreed unanimously to support this application. Proposed by Cllr Loader and seconded by Cllr Lloyd-Jones.

County Cllr Filmer & Cllr Gilling rejoined the meeting at 20.07pm

6. **Financial Matters:** Mr Murray, the Parish Clerk, left the meeting.

Clerks salary review - Cllr Walker outlined the following proposal: that the clerk's present pay scale rate (SCP 23) of £10.944p per hour be increased in line with the recent national increase to £11.275p per hour. Cllr Lloyd-Jones stated this increase would mean an overall annual increase to the Council of approx. £150.

There was some discussion which resulted in Cllr Walker's proposal being seconded by Cllr Loader with a unanimous vote in favour.

Mr Murray returned to the meeting.

Payments to be made :

a)	Clerks salary /review	£ 379.39 (May)
b)	Clerks expenses (May)	£ 35.91
c)	External Audit (Mr R Young)	£ 25.00
d)	SALC course fee x 3 (GDPR)	£ 75.00
e)	Chairman's mileage (SALC course)	£ 36.00
f)	A1 Gardening (Parish grass cutting)	£ 395.00 + VAT
g)	Community Heartbeat - Telephone system	£ 100.00 + VAT

It was agreed unanimously to authorise payment of the above items

7. **East Brent Park Improvements with RLT2 & CIL funding** – Cllr Lloyd-Jones reported that he has been in discussions with SDC regarding funding available from CIL and RLT2 concerning an upgrade of play equipment in the play area next to Red House Road. Also a flyer had been inserted in the Parish Magazine asking for other practical improvement ideas. He will report back at the July meeting.
8. **Phone Box Update** – Cllr Champion had been in touch with the Parishioner undertaking the refurbishment of the red phone box. The correct colour of paint has been given to him by Cllr Lloyd-Jones and it is hoped that work can be carried out within the next couple of weeks
9. **GDPR Update** – Cllrs Walker & Lloyd-Jones along with the Clerk attended a course given by SALC. It was agreed that they would be the GDPR steering committee. Initial compliance steps by the Council have been taken with an update to the privacy statement on the council web site. Consent forms were given out to all Cllrs for their consent for the data held by the Clerk. The Clerk informed the Council that a consent form will now be sent out to all concerned re the Exclusive Rights of Burial for the Cemetery. SALC will be advising the Clerk as and when other directives come into force.
10. **Rooksbridge A38 Crossing** – see the above point in section 1.
11. **Grass Cutting Rooksbridge** – there is an area on a road side verge where there are some flower planters which had become almost covered by weeds and so Cllr Walker organised with a local contractor to clear the area around the planters and this has been done.
12. **Speed Indicator Device** - Cllr Lloyd-Jones gave a short update that some sites are currently not usable, as the verge overgrown is so high that it would impact the correct functioning of the device and so adjustments will be made to its location schedule in the coming months.
13. **Matters of Report:**

Chairman – gave his apologies in advance as he will not be able to attend the July meeting (Cllrs Bowden and Searle also gave their apologies).

Cllr Rawles – reported that fast food rubbish is still being discarded along the verges in Edingworth. Although this has been reported to SDC – it was agreed that she would make a log along with pictures for the Clerk to then send to SDC.

Cllr Loader - is looking into the possibility of applying for funded grants to purchase silhouettes to remember and reflect on those who went to war and did not return, thanks to a new programme from the Armed Forces Covenant Fund Trust and he will raise this at the local history group meeting and report back at the next meeting.

County Cllr Filmer – informed the meeting of discussions taking place with SCC and SDC regarding financial structuring. SCC are encouraging more foster parents to come forward as over 500 children in Somerset are in care at present. BT and Vodaphone have been fined for unauthorised roadworks carried out within Somerset. The road pot hole budget has now been significantly increased by over one million to £3.6 million. The library consultation, which closes soon and has had over 4,000 responses to date.

Cllr Bees – reported that the work on the wall by a road side culvert on Burton Row has now been completed.

Cllr Bowden – had been out cleaning signage around the Parish along with Cllr Rawles. The Council thanked them for efforts on this activity and that signs are looking better.

Cllr Searle – read a copy of the newsletter she had received from East Brent Academy highlighting the inconsiderate parking along Church Road. It was brought to her attention that there are Public Footpath signs missing in 2 places in East Brent: the first inside the church main gate, directing people to the hill of Brent Knoll (there was a post originally) the second where people walk to Brent Knoll, following the fencing by East Brent First School, and signage pointing towards Jarvis Lane (by the kissing gate at the furthest end away from the school, on the corner of the grass playing field) and to the hill of Brent Knoll. The Clerk to write to SDC asking for replacements. Also, the stile by East Brent Parish Cemetery main car park gate is in a poor/dangerous condition. The Clerk to write to SDC asking for it to be either repaired or replaced with a kissing gate.

Cllr Broderick – following the successful Litter Pick up – there were a couple of issues with rubbish and overgrowth in the ditch near the Knoll Inn. The Clerk is to write to the Drainage Board to see what can be done. Another issue near the Knoll inn is that the ditch is overgrown – the Clerk to write to Enterprise Inns asking them to look at the problem. Plans are being made for another Litter Pick up in possibly September.

Cllr Lloyd Jones – reported that 2 improvement phases of work are planned to be carried out along Church Road by the Drainage Board this year. The work is currently out to tender and he has asked to be kept informed of this activity.

Cemetery – Cllr Bowden stated that following the Committee meeting held earlier in the evening that the broken stile at the entrance to the Cemetery was recorded. There were at least 4 Dutch elms trees which needed removing – quotes were to be obtained.

- The meeting closed at 9pm -

Annual Election of Chairperson and Areas of Responsibility

Position of Responsibility in East Brent Parish Council	Councillor	Proposer Cllr	Seconder Cllr	Parishioner
Chairperson	Walker	Bowden	Woodward	
Vice-Chairperson	Lloyd-Jones	Rawles	Woodward	
Responsibility for Footpaths	-	Walker	Rawles	Marion Cuthbert
Councillor with Responsibility for SID – Speed Indication Device	Loader Walker Lloyd-Jones	Bowden	Woodward	
Councillor with Responsibility for East Brent Village Hall	Woodward	Rawles	Loader	
Councillors with Responsibility for Planning	Loader Walker	Rawles	Bowden	
Councillor with Responsibility for Finance	Lloyd-Jones	Walker	Rawles	
Councillor with Responsibility for Highways	Gilling	Rawles	Loader	
Councillors with Responsibility for Website Co-ordination	Walker Loader	Champion	Woodward	
Councillors with Responsibility for the Joseph's Pound	Rawles Broderick Loader	Walker	Bowden	
Responsibility for the Defibrillators & VETS	Broderick Searle	Bowden	Lloyd-Jones	
Councillors with Responsibility for the East Brent Cemetery	Bowden Champion Bees Rawles	Walker	Searle	
Councillors with Responsibility for Parish Maintenance	Lloyd-Jones Bowden	Rawles	Woodward	
Councillors with Responsibility for Emergency Planning	Champion	Woodward	Broderick	