

EAST BRENT PARISH COUNCIL

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Minutes of the APCM of East Brent Parish Council that was held at the Village Hall on 16th May 2012 that commenced at 7.30pm when the following business was transacted'

Present : Councillors Cllr E Champion, Cllr W Walker, Cllr A Gilling Cllr J Webb, Cllr Y Roscorla Cllr B Woodward. Acting Clerk and in the public area Cllr R Filmer and one member of the public

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights”

There were no representations from the Public at this meeting

01/12: TO RECEIVE APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr V Clapp, Cllr S Mcgreavy and Cllr J Bowden.

02/12: TO RECEIVE ANY DECLARATIONS OF INTEREST

Declarations of interest on matters relating to the Website received from Cllr E Champion

03/12: ELECTION OF OFFICERS FOR EAST BRENT PARISH COUNCIL

The present chairman Cllr E Champion vacated the seat and acting clerk Owen Cullwick presided over the election of Chairman.

Election of Chairman : There was one nomination and the candidate was proposed and seconded A unanimous decision was made to elect Cllr E Champion as Chairman of the Parish Council for the year **2012/13**. Cllr E Champion took the chair to preside over the rest of the meeting

Election of Vice Chairman : There was one nomination and Cllr V Clapp was proposed and seconded in her absence. The meeting voted unanimously to elect Cllr V Clapp as Vice Chairman for the year **2012/13**

Election of Footpaths Representative: Cllr B Walker: was the only candidate nominated and was proposed and seconded and unanimously elected for the period **2012/13**

Young People Representative : This election was deferred until the next meeting in June for consideration.

Election of Village Hall Representative: Cllr B Woodward was nominated proposed and seconded and unanimously elected to serve for the period **2012/13**

Election of Planning Co- coordinator: Cllr J Webb was nominated proposed and seconded and unanimously elected to serve for the period **2012/13**

Election of Finance Officer: Cllr V Clapp was nominated proposed and seconded and was unanimously elected to serve for the period **2012/13**.

Election of Emergency Planning Officer: Cllr Y Roscorla was nominated proposed , seconded and elected to serve for the period **2012/13**

Election of Cemetery Committee : Cllr J Bowden, Cllr E Champion, Cllr B Walker, Cllr V Clapp and Cllr A Gilling were nominated, proposed and seconded and elected unanimously to serve for the period **2012/13**. **This being a committee of the Parish Council has full delegated powers of decision under its terms of reference published.**

Declarations of acceptance of office were signed by the Chairman.

CONFIRMATION OF MINUTES

04/12:The minutes of the meetings held at the school on 16th April and 3rd May were signed as a true reflection of the meetings held by this Parish Council.

ONGOING ISSUES

05/12: Orchard Close: This is a matter before the Judicial process and therefore will not be a matter discussed at this Parish Council at the present time.

06/12: Flooding at Knoll Inn East Brent : This matter is in hand with SCC and Chris Betty will report back on progress.

07/12: Village Sign: This matter deferred until the chairman has taken up the progression of this with the Clerk and will be a subject for next meeting in June

08/12: Parish Website: Cllr Walker is progressing with the basic layout and this Council owned and run site will move to the next phase of development and a committee set up to include Cllr J Webb, Cllr B Walker and Cllr S McGreavy. The process will include matters of advertising and its links with the Parish Magazine. The chairman thanked Cllr Walker for his considerable efforts so far in the process.

09/12: Land opposite the Methodist Church: There were no issues to report on this matter at this meeting

10/12: Appointment of new Clerk: The process is now underway with 5 shortlisted applicants for this vacant position. Interviews now arranged for next week and it is hoped to appoint a clerk in due course. The interview committee is Cllr V Clapp, Cllr E Champion, Cllr A Gilling and Cllr John Bowden.

11/12: Affordable Homes: Current phase is now complete but a housing survey is currently underway with Devon Housing Society in conjunction with Sedgemoor District Council.

12/12: Parking Problems outside Church: A Local issue near the Church was raised by a local resident. A question raised about signage of no through road However it has been confirmed that the appropriate signage is in place.

13/12: Jubilee Picnic: The following arranged.
Flyer Drop
Picnic after church service 4pm to 8pm
To be opened by the Chairman Cllr E Champion
10.30 Bonfire / Brazier on the Knoll 4th June

Insurance formalities in place

14/12 :Tidy Village Green for Jubilee Celebrations: The Chairman will review all steps needed to ensure that the green is ready for use and is tidied up. More mowing may be needed and it is important that the grass cuttings are removed.

15/12: Local Choice event and informative video: A video based on the experience of Curry Mallet with regard to Strimming in local villages. Sedgemoor have launched the project and are prepared to train volunteers in the use of the strimmer provided and on health and safety matters. An article will be placed in the Parish Magazine.

16/12: Play Area next to the village Green: RLT3 Funding available currently in the sum of £ 29,000 the scheme needs drawing up and a

business plan produced. It was decided that Harley Cook of Sedgemoor District Council should be consulted on the way forward

17/12: Pond Adjacent to Rossholme: This matter is on going and will be further reported on in June

PLANNING

No current updated list of planning was available at this meeting.

New Application 24/12/00016/LE : Change of use of former piggery to joinery workshop on land at Riverside Gills Lane Rooksbridge. The Applicant being Rooksbridge Joinery Ltd.
The Parish Council decided to make no observations to this application.

FINANCIAL MATTERS AND TO APPROVE PAYMENTS

18/12: Payments to be made

Richard Young Internal Audit	£ 10.00
R Strachan Salary and Admin	£ 1531.69
VLP and PL Phillips (Cedar Trees and Verge	£ 360.00
Owen J Cullwick Acting Clerk Services APM	£ 33.36
Sedgemoor District Council Contract	£ 418.08
Michael Grant Jubilee Expenditure	£ 717.12
Came and Company Insurance 2012/13	£ 1275.70

Total Value of all Payments **£ 4345.95**

19/12: It was unanimously agreed to make all of the above payments in full.

20/12: The end of year accounts **for 2011/12** having been circulated were approved unanimously and the External Auditor return was signed by the Chairman in readiness for submission.

MATTERS OF REPORT

To be added to June Agenda

21/12: An Issue on the green regarding wires

22/12: Owner of Butchers shop issue with lorry

23/12 Bus Stop Location issues

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24/12: Defibrillator idea for telephone Kiosk

The Meeting Ended at 09.57pm

The Next meeting planned for Monday 11th June or earlier if a planning meeting is required