

EAST BRENT PARISH COUNCIL

Jim Murray (Clerk) The Robins - Robins Drive - Burtle - Somerset TA7 8NY Tel: 01278 - 722577

Minutes of the of the Annual General Meeting of East Brent Parish Council held at the Village Hall on Monday 12th June 2017, when the following business was transacted.

Present: Chairman Cllr V. Rawles, Cllr C. Loader, Cllr E. Champion, Cllr A. Gilling, Cllr B. Bees, Cllr B. Woodward, Cllr N Lloyd-Jones, Cllr J Bowden, Cllr S McGreavy
Cllr B Walker - In attendance the Clerk plus 4 parishioners

1. **Apologies for Absence & Declarations of Interest and dispensations.** Apologies from County Cllr B Filmer. Re Planning—Cllr Gilling to avoid predetermination at Sedgemoor Development Committee.

2. **Minutes of the Meeting on Monday 8th May 2017** - were agreed and signed as a correct record.

With the Footpath Liaison Officer present (Marion Cuthbert) the Council agreed to bring forward her update on what her job responsibilities entails. Basically, she walks all the footpaths in the Parish and reports back to SCC recommending repairs. It was agreed that her contact details to be placed on the web site and notice boards so that parishioners can let her know of any repairs required. The Council thanked her for her help.

8. **New Councillor** - Helen Broderick was then formally co-opted onto the Parish Council. This was proposed by Cllr Woodward and seconded by Cllr Bowden – all in favour

It was also agreed to bring forward the planning applications.

Cllr Gilling left the meeting at 7.38pm

5. **Planning**

24/17/00012 – Land to the East of Laurel Cottage Chapel Road Rooksbridge Axbridge
Erection of 2 dwellings. The Council agreed unanimously to reject this application.

24/17/00013 – Burton Row Farm Burton Row East Brent TA9 4DA Change of use of 2 existing barns to 3 self-contained holiday lets – including the creation of new openings and raising the roof line of barn2 by 600mm. The Council agreed unanimously to support this application.

Cllr Gilling returned to the meeting at 7.53pm

At this juncture Cllr Rawles stepped down as Chairperson and the Clerk chaired the meeting briefly to elect the new Chairman

Cllr B Walker was proposed and seconded to be the new Chairperson

All the Council thanked Cllr Val Rawles for her sterling work carried out over the past 3 years as Chairperson for East Brent Parish Council

The new Chairperson – Cllr Walker then took over the running of the meeting where the following officers were elected

2. Annual Election of Chairperson and Areas of Responsibility:

Position of Responsibility in East Brent Parish Council	Councillor	Proposer	Second	Parishioner
Chairperson	WALKER	RAWLES	LOADER	
Vice-Chairperson	LLOYD-JONES	CHAMPION	BOWDEN	
Responsibility for Footpaths				Marion Cuthbert
Councillor with Responsibility for Speed Indication device SID	LOADER LLOYD-JONES WALKER	RAWLES	WALKER	
Councillor with Responsibility for East Brent Village Hall	WOODWARD	WALKER	RAWLES	
Councillor with Responsibility for Planning	LOADER	BOWDEN	WALKER	
Councillor with Responsibility for Finance	LLOYD-JONES	WALKER	RAWLES	
Councillor with Responsibility for Highways	GILLING	WALKER	WOODWARD	
Councillors with Responsibility for Website Co-ordination	LOADER WALKER	LLOYD-JONES	RAWLES	
Councillors with Responsibility for the Joseph's Pound	RAWLES LOADER BRODERICK	BOWDEN	WALKER	
Councillor with Responsibility for the Defibrillators	BRODERICK	BOWDEN	WALKER	
Councillors with Responsibility for the East Brent Cemetery	BOWDEN RAWLES CHAMPION BEES			
Councillors with Responsibility for Parish Maintenance	LLOYD-JONES	BOWDEN	RAWLES	
Responsibility for V.E.T.S. (Village Emergency Telephone Scheme)				Steve Mitchel

4. **Matters Arising: Joseph's Pound play area** – Cllr Walker reported that the initial annual inspection of the equipment took place at the start of June and there were a number of items which needed to be addressed – these include the damage caused to the rubber matting by SDC when they initially cut the grass and to the 'springy buggy', these **had** to be replaced and not repaired. The Clerk to write to SDC asking for this to be implemented ASAP. A new weekly inspection has now got to take place and it was agreed that Cllr Rawles would arrange for a Rota to be planned and then all the extra inspections be shared with all the councillors.

6. Financial Matters

a)	Clerks salary -	£ 379.39 (May)
b)	Clerks extra work for Audit (5 hours)	£ 54.19
c)	Clerks expenses (April& May)	£ 56.88
d)	Hire of room for interviews	£ 8.00
e)	GB Sport Goal - supports and nets	£ 201.12 inc vat
f)	PGC – Cemetery Grass Cutting	£ 616.67
g)	PGC – Village verge/grass cutting	£ 420.58

It was agreed unanimously to authorise payment of the above invoices

- f) **Approval of Audit Documents for 2016/2017**
- 1) Approval of Statements of Accounts
 - 2) Approval of Governance Statement
 - 3) Endorsement of risk assessment policy

The Clerk presented the above documents which were approved and signed by the Chairman to be posted to the Auditor Grant Thornton.

7. Annual Report for the East Brent Parish Magazine

General

This is the annual report for the year 2016 -17 as required by the Trust Deed adopted by the Parish Council on 7th September 2015. Colin Loader, Ron Champion and myself continue as the remaining appointed Trustees, Judith Webb having moved out of the district. We currently distribute to an average of 545 households with a further 25 to subscription orders, the local Post Offices, the medical centre and pub.

Financial

The accounts run from 1st April 2016 – 31st March 2017. The total income to the end of March 2017 was £4523.80, with a total expenditure of £4265.20. Leaving an excess over expenditure of £258.60. This amount is in line with our original stated aim, which was to be non-profit making, as far as possible. The Clerk has a copy of the audited accounts.

The forecast for the coming year is positive in that I project that, as long as we are careful, we should meet our aims again having sold all the available advertising space until the end of the financial year. I would like to thank particularly, our 'deliverers', these are the local residents that actually post the magazines through letter boxes; without them the project could not work. My thanks also go to Colin Loader, who as compositor, ensures that the magazine looks as it does and who has enormous patience in doing what he does. And, although she is not here, my thanks to Judith for all that she did before she moved home. Last but not least my thanks to Media Edge for a doing great job for us.

9. Matters of Report:

Chairman - Since the departure of Judith Webb, Cllr Walker has taken on more responsibility with the magazine and PC duties - Cllr Broderick agreed to take over some of the responsibility of Joseph's Pound along with Cllr Rawles.

Cllr Lloyd-Jones – asked when the fingerposts are going to be repainted. Cllr Rawles stated that the specified special paint had now been ordered and look to have them repainted within the next 2 weeks. Due to the recent gales, a tree had been blown down – although SDC came to remove the tree, some logs were still on the ground and children were now playing with them – Cllr Lloyd-Jones to contact SDC to have them removed. He had found the documentation about the War Memorial being a grade 2 list monument. He had received an email re concerns over the dangerous bend on Brent Road where cars are forced into the middle of the road when overtaking the parked cars. He is to contact PC Wills and Cllr McGreavy to ask the residents if a solution can be arranged to ease the problem. Cllr Lloyd-Jones showed an article in the Western News stating that the A370 near East Brent was one of the most dangerous roads for accidents and deaths in the UK. The SID has been in position for over a week and the statistics will be passed on to the Cluster Meeting along with the newspaper report being held later on in June.

Cllr Loader – gave a presentation of the data from SID on the A370. A reply from Highways has been received re cars being continually parked in the turning bay on Red House Road – this was to be placed on the July agenda.

Cllr Broderick – commented that with all the work carried out at the War Memorial the ground looked a bit bare where the trees had been removed. Cllr Lloyd-Jones responded that we need to give this year for some items to grow back after all the work that was done at the location. After that time an assessment of if anything else is needed can be undertaken.

Cllr McGreavy – reported about some slight problems that have been found on certain defibrillators if not used for some time. The Clerk to let him know of the models the PC has.

Cemetery – following a Cemetery meeting – all in all the Cemetery was looking in very good condition. There are to be 3 new trees planted later on in the year and it was agreed that the Clerk to find out the costings from PGC to have them planted correctly.

Clerk – reminded Cllrs Walker, McGreavy and Rawles of their attendance at the forthcoming Cluster meeting later this month.

The meeting closed at 9.05pm