

## EAST BRENT PARISH COUNCIL

Jim Murray (Clerk) The Robins - Robins Drive - Burtle - Somerset TA7 8NY  
Tel: 01278 722577

Minutes of the meeting of the Annual General Meeting of East Brent Parish Council held at the Village Hall on Monday 13th June 2016 at 7.30pm, when the following business was transacted.

Present: Cllr. B. Bees, Cllr. N. Lloyd-Jones, Cllr. C. Loader, Cllr. V. Rawles, Cllr. W. Walker, Cllr J. Bowden, Cllr. A. Gilling, Cllr. B. Woodward, Cllr. S. McGreavy - in attendance the Clerk

**1. Apologies for Absence and Declarations of Interest.**

Apologies: District Cllr. B. Filmer, Cllr. E. Champion & Cllr. J. Webb

**2. Annual Election of Chairperson and areas of responsibility :**

<b>Position of Responsibility in East Brent Parish Council</b>	<b>Councillor</b>	<b>Proposer</b>	<b>Seconder</b>
Chairperson	Cllr. V. Rawles	Cllr. J. Bowden	Cllr. B. Woodward
Vice-Chairperson	Cllr. J. Webb	Cllr. B. Walker	Cllr. S. McGreavy
Councillor with Responsibility for Footpaths	Position to be advertised		
Councillor with Responsibility for Young People	Cllr. S. McGreavy	Cllr. B. Woodward	Cllr. B. Walker
Councillor with Responsibility for East Brent Village Hall	Cllr. B. Woodward	Cllr. J. Bowden	Cllr. S. McGreavy
Councillor with Responsibility for Planning	Cllrs. S. McGreavy E. Champion C. Loader	Cllr. B. Woodward	Cllr. J. Bowden
Councillor with Responsibility for Finance	Cllr. N. Lloyd-Jones	Cllr. C. Loader	Cllr. S. McGreavy
Councillor with Responsibility for Emergency Planning	Cllr. B. Bees	Cllr. B. Woodward	Cllr. C. Loader
Councillor with Responsibility for Website Co-ordination	Cllr. B. Walker Cllr. C. Loader	Cllr. V. Rawles	Cllr. J. Bowden
Councillor with Responsibility for the Joseph's Pound	Cllrs. B. Walker C. Loader V. Rawles	Cllr. S. McGreavy	Cllr. B. Woodward

- 3) **Minutes of the meeting Monday 9<sup>th</sup> May 2016** – The minutes of the meeting held on the above date was agreed and signed as a correct record.
- 4) **Matters Arising:** - Joseph's Pound play area – Cllr B Walker updated the meeting with the very good news that the new equipment could be installed at the end of June.
- 5) **Planning: 24/16/00010** - The Council objected to this application. There were 2 abstentions

Prospect Farm Holidays Ltd

Land (2) at, Prospect Farm, Strowlands, East Brent, Highbridge, TA9 4JH

Variation of condition 11 of Planning Permission 24/16/00004 to remove " b) The holiday lodges shall not be occupied by the same person or family for more than 3 months in any 12-month period. "

**24/16/00012** – Cllr J Bowden left the meeting. The Council agreed to support this application

Haley Securities Ltd

Bellcombe Works (2), Brent Road, East Brent, Highbridge, TA9 4DB

Erection of four extensions; to house external machinery and scrap metal skip, form covered loading bay, covered storage for plate metal and gas storage unit, to reduce noise and pollution.

6) **Financial Matters:**

- |    |                                    |   |
|----|------------------------------------|---|
| a) | Wessex Water                       | £20.27 (Cemetery)                       |
| b) | SALC annual fee                    | £330.82                                 |
| c) | Dave Criddle Fencing               | £565 (gate replacement at the Cemetery) |
| d) | Clerks salary -                    | £328.32 (May)                           |
| e) | Somerset Playing Field Assoc.      | £15.00                                  |
| f) | Internal Audit Fee                 | £25.00                                  |
| g) | PGC Contracting Cemetery Work      | £586.67                                 |
| h) | PGC Contracting - Rooksbridge etc. | £443.33                                 |

It was agreed unanimously to pay the above. This was proposed by Cllr J Bowden and seconded by Cllr C Loader. All in favour.

f) **Approval of Audit Documents for 2015/2016 accounts**

1. Approval of statements of accounts
2. Approval of governance statement
3. Endorsement of risk assessment policy

These were all approved – proposed by Cllr B Walker and seconded by Cllr N Lloyd-Jones  
All in favour.

**7) Annual Report – East Brent Parish Magazine - given by Cllr. B. Walker**

**General**

This is the first annual report to be made, as required by the Trust Deed adopted by the Parish Council (PC) on the 7<sup>th</sup> September 2015.

Judith Webb, Colin Loader, Ron Champion and myself continue as the original four trustees appointed by the PC, with Judith managing the Advertising and Accounts, Colin as the Compositor, Ron as the technical advisor (email/website) and myself as the Editor.

Currently we are distributing copies of the magazine to 548 households with a further 24 to subscription orders/Post Offices/Medical Centre and The Brent Knoll Inn. And here I must thank all of our 'deliverers' for helping and supporting us.

**Financial**

The accounts run from 1<sup>st</sup> April – 31<sup>st</sup> March.

You will see from the circulated account that our total income until 31<sup>st</sup> March 2016 was £3014.28p and that our expenditure was £2969.76p. This left us with a balance of £44.52p.

It was the stated aim from the start of this project that the magazine would be self-funding and non-profit making which, as you can see, has been achieved - except of course for the £44.52p.

The forecast for the year 2016/17 is expected to follow a similar pattern in that we have sold the advertising space until 2017 and except for one 'tardy' account, we have sufficient funds to cover the expected expenses.

Finally, I would like to thank all the Parishioners for their support as well as our printers, Media Edge, for their professional support, but I would particularly like to thank Judith, Colin and Ron for all their help, expertise and time in getting this project up and running.

The Chairman thanked Cllr. B. Walker and his team for all their time and hard work in publishing the magazine – which all the Parish Council endorsed.

(A copy of the audited accounts can be obtained from the Clerk)

- 8) Bonfires** - The Clerk read an email he had received from a resident concerning inconsiderate use of bonfires near to where he lives. It was agreed that the Clerk would reply to his email.
- 9) Bus Service Withdrawal** - It was agreed that the Chairman was to write an article for the Parish Magazine asking for further support from the parishioners – also the Clerk to write to Sedgemoor and County to see if there were any alternative means to keep this valuable service for the community.
- 10) Noad's bench in Cemetery** - It was agreed that The Clerk to write to Mrs Noads explaining the Council's position.
- 11) PC Change of date for July meeting 18<sup>th</sup> July** - Due to a family commitment at the beginning of July the Clerk would be otherwise not be available for the normal date - it was agreed to change the date of the next PC meeting to the above date. The Clerk to contact the booking secretary to confirm

## 12) Matters of Report:

**Chairman** – reported that the grass verges along the A370 were vastly overgrown, but Cllr. J. Bowden has in fact used their own equipment that same day cut it back. A flag was flown at the top of the Knoll re the Queen’s Birthday and that by the way of thanks of gratitude would be passed onto to Mrs Betty Griffin.

**Cllr B Walker** – reported the state of the verges near Strowlands needed seeing to. Cllr N Lloyd-Jones agreed to contact the contractor to arrange this work to be undertaken along with other various sites within the Parish.

The new play equipment for Rooksbridge playing area is planned to be installed prior to the end of June. Also new signs are required to replace those that have been removed.

**Cllr N Lloyd-Jones** – updated the meeting on the SID speed check display currently located along the A370 and the data of traffic movements is ongoing.

Through Cllr Lloyd-Jones the Council had received, after the agenda had been agreed, a request from the Village Fete Committee for a donation from the Parish Council. The Council agreed in principle to pay this and will be ratified at the next meeting by being formally on the agenda. A figure of £250 was agreed.

Also it was noted that Sedgemoor are currently undertaking the work to improve the pathway around the park off Brent Road.

**Cllr A Gilling** – reported that he had been attending “Pitching our Tent” meetings re the 3 churches and that SWOT exercises are now being undertaken.

**Clerk** – read a report from Cllr J Webb re the recent Village Litter Pick Up which was a success. Also the Clerk had received an email from a parishioner over the parking in Johnson Close. Cllr C Loader was to look into and report back at the next meeting.

The meeting closed at 9.25pm

**The next meeting of East Brent Parish Council will be Monday 18<sup>th</sup> July  
at 7.30pm at East Brent Village Hall**